



THE FOUNDRY™

CHRISTIAN COMMUNITY CENTER

APPLICATION FOR EMPLOYMENT

NAME					DATE					
<i>Last</i>		<i>First</i>		<i>Middle</i>		<i>Maiden</i>				
PRESENT ADDRESS										
<i>Street</i>				<i>City</i>				<i>State</i>		<i>Zip</i>
FORMER ADDRESS										
<i>Street</i>				<i>City</i>				<i>State</i>		<i>Zip</i>
EMAIL				PHONE				LAST 4 DIGITS OF SOC SEC #		
EMPLOYMENT DESIRED										
POSITION DESIRED				DATE YOU CAN START				SALARY DESIRED		
EMPLOYMENT DESIRED		<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		NUMBER OF HOURS WEEKLY			DAYS AVAILABLE		<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat	
EDUCATION										
LEVEL	NAME			LOCATION			# OF YEARS	MAJOR/DEGREE AWARDED		
HIGH SCHOOL										
COLLEGE										
VOCATIONAL, BUSINESS										
OTHER										
WORK EXPERIENCE										
Please list your work experience (including any military experience) beginning with you most recently held job. If you were self-employed, give firm name. Attach additional sheets if necessary.										
EMPLOYER				LAST JOB TITLE				EMPLOYMENT DATES FROM: TO:		
ADDRESS				PHONE NUMBER				PAY OR SALARY BEGINNING: ENDING:		
				SUPERVISOR						
REASON FOR LEAVING (BE SPECIFIC)										



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EMPLOYER	LAST JOB TITLE	EMPLOYMENT DATES FROM: TO:
ADDRESS	PHONE NUMBER	PAY OR SALARY BEGINNING: ENDING:
	SUPERVISOR	
REASON FOR LEAVING (BE SPECIFIC)		
EMPLOYER	LAST JOB TITLE	EMPLOYMENT DATES FROM: TO:
ADDRESS	PHONE NUMBER	PAY OR SALARY BEGINNING: ENDING:
	SUPERVISOR	
REASON FOR LEAVING (BE SPECIFIC)		
EMPLOYER NAME	LAST JOB TITLE	EMPLOYMENT DATES FROM: TO:
ADDRESS	PHONE NUMBER	PAY OR SALARY BEGINNING: ENDING:
	SUPERVISOR	
REASON FOR LEAVING (BE SPECIFIC)		
REFERENCES		
Please list three references not related to you.		
NAME	PHONE	
POSITION	COMPANY	
ADDRESS		
NAME	PHONE	
POSITION	COMPANY	
ADDRESS		
NAME	PHONE	
POSITION	COMPANY	
ADDRESS		



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ADDITIONAL INFORMATION

Have you ever been convicted of a crime? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. An affirmative answer to this question will not necessarily preclude employment; however, a false answer will preclude employment.

May we contact your present employer? Yes No

Did you complete this application yourself? Yes No

If not, list the name of the person completing the application:

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.



PLEASE READ CAREFULLY BEFORE SIGNING

If you are hired, this application will become a part of your official employment record. By signing below, and in exchange for the consideration of my job application by the Foundry Christian Community Center (hereinafter called "the Foundry"), I understand and agree that:

- Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Foundry practices, shall serve to create an actual or implied contract of employment with the Foundry Christian Community Center, or to confer any right to remain an employee of the Foundry Christian Community Center, or otherwise to change in any respect the employment-at-will relationship between the Foundry and the undersigned. I further understand that the employment-at-will relationship means that, both the undersigned and the Foundry Christian Community Center may end the employment relationship at any time without specified notice or reason. If employed, I understand that the Foundry may unilaterally change or revise, its benefits, policies and procedures and that such changes may include reduction in benefits. The nature of this employment-at-will relationship cannot be altered except by a written instrument signed by the Superintendent of the Bowling Green District of the United Methodist Church .
- The information provided by me in this application is accurate and complete. I understand that, if I am hired, this application will become a part of my official employment record. I understand that any misrepresentation or omission of facts in this application may result in my dismissal at any time without any previous notice.
- The Foundry has my permission to contact schools, previous employers (unless otherwise indicated), references, and others in order to verify the accuracy of the information contained in this application. I hereby release the Foundry from any liability as a result of such contact.
- Any claim or lawsuit I may have relating to my employment with the Foundry Christian Community Center must be filed by me in the appropriate court no more than six (6) months after the date of the employment action that is the subject of any claim or lawsuit I may have. I hereby waive any right I may have to any statute of limitations (period of time in which a lawsuit may be filed) that is greater than six months.

Signature of Applicant _____ Date _____

The Foundry Christian Community Center is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability. We assure you that your opportunity for employment with the Foundry depends solely on the results of your participation in the complete selection process.

Please return completed forms to: The Foundry Christian Community Center
531 W. 11th Avenue
Bowling Green, KY 42101